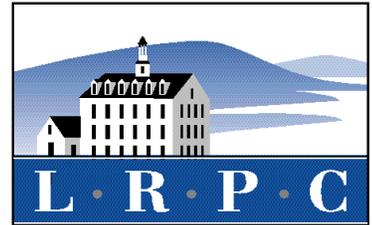


LAKES REGION PLANNING COMMISSION

103 Main Street, Suite #3
 Meredith, NH 03253
 Tel (603) 279-8171
 Fax (603) 279-0200
 www.lakesrpc.org



MINUTES
LRPC COMMISSION MEETING

Wolfeboro Public Library
 Wolfeboro, NH
April 25, 2011

PRESIDING: Robert Snelling

CALL TO ORDER: 6:00 p.m.

QUORUM: Yes

COMMUNITIES PRESENT: 16

MEMBERS PRESENT:

OTHERS:

Nancy Teach (Andover)	Paul Branscombe, Ashland
John Cotton (Andover)	Sheldon Morgan, Gilford
Gordon McCormack, Jr. (Ashland)	Glenn Smith, Northfield
David Kerr (Barnstead)	Nick Orgettas, Sanbornton
Steve Favorite (Bristol)	Evelyn Auger, Sanbornton
Anne Cunningham (Freedom)	Sam Perry, Moultonborough
Scott Dunn (Gilford)	Jeff Hodgdon, Tuftonboro
Dick Waitt (Gilford)	Sarah Silk, Wolfeboro
Stanley Bean, Jr. (Gilmanton)	Dave Senecal, Wolfeboro
Mitch Manseau (Hebron)	Stacie Pope, Wolfeboro
Robert Snelling (Holderness)	David Owen, Wolfeboro
Warren Hutchins (Laconia)	Kathy Barnard, Wolfeboro
Barbara Perry (Moultonborough)	David Ford, Wolfeboro
Wayne Crowley (Northfield)	Linda Murray, Wolfeboro
Douglas Read (Northfield)	Tom Kendrick, McFarland Johnson, NC
Patricia Jones (Ossipee)	
Roger terKuile (Ossipee)	LRPC STAFF:
Patricia Farley (Tamworth)	Kimon Koulet
Stephen Wingate (Tuftonboro)	Michael Izard
Roger Murray, III (Wolfeboro)	Malcolm "Tink" Taylor, LRPC, TAC
Chuck Storm (Wolfeboro)	
SPEAKERS:	
Nancy Mayville, NH DOT	
C.R. Willeke, NH DOT	

1. Welcome and Introduction

R. Snelling called the meeting to order at approximately 6:00 p.m. A motion to declare a quorum for the purpose of conducting business was made and unanimously approved. *M/S/P Hutchins/Waitt.*

R. Snelling welcomed everyone and asked those in attendance to introduce themselves.

2. Approval of Minutes

A motion to approve the minutes of the March 28, 2011 Commission meeting was made and unanimously approved. *M/S/P Waitt/Perry*

3. Proposed FY 12 LRPC Budget

R. Snelling explained that local appropriations are aligned with the national CPI, and that the distribution across towns based on equalized valuation and population is adjusted every ten years based on the decennial Census data. The 2010 Census data will be provided to the Commission prior to the Annual Meeting in June, and will be in effect for the FY 13 budget. The FY 12 local appropriations increased by 2.2%, which is in line with last year's CPI. The FY 12 projected budget is \$835,284, which is approximately \$35,000 less than the FY 11 budget. The budget is subject to change based on the outcome of the finalized state budget and grant applications. S. Dunn of Gilford inquired if the Executive Board considered following the lead of a number of municipalities, with a level funded budget. R. Snelling responded that the Executive Board operates in accordance with the LRPC Bylaws, and they would have to be amended in order to level fund the budget. The Board will review the FY 13 budget to see if changes can be made in response to uncertainties in the state budget. Motion to approve the FY12 budget as presented was unanimously approved. *M/S/P Farley/Crowley.*

4. Everything You Need to Know About State and Federal Highway Aid Programs

R. Snelling introduced Nancy Mayville of the NHDOT. In her capacity as Municipal Highway Engineer for the Bureau of Planning and Community Assistance, she oversees all programs that have funding available to municipalities for highway projects through federal and state aid programs. The Bureau acts as the DOT's liaison with towns and cities in providing financial aid and technical assistance for municipal highways and bridges through more than 13 programs totaling \$65 to \$70 million annually. The state funded programs are supported by vehicle registration fees, state gas tax, and other federally funded programs are supported by the federal gas tax. She explained each of the highway programs administered by the Bureau, including its purpose, how it is managed, the amount awarded annually, match requirements, application process, project selection, reimbursement process, and examples of typical projects.

Federal Programs:

- Transportation Enhancement
- Congestion Mitigation and Air Quality (CMAQ)
- Safe Routes to School (SRTS)
- STP Urban
- Highway Safety Improvement Program (HSIP)
- Scenic Byways (SB)
- Turnpike Toll Credit
- Federal Aid Bridge Program
- Historic Covered Bridge Program

State Programs:

- Block Grant Aid
- State Aid Highway Funding
- State Aid Bridge Program

The towns and cities in the state are responsible for 11,067 miles of road and own 1,677 bridges, 42% of which are in need of some sort of repair. Ms. Mayville explained the inspection process for bridges, how they are categorized, and the process for emergency repairs. The State Aid Bridge

Program is in high demand, and funds are committed through 2020. The bid process for all programs is based on the qualifications of those competing as opposed to the lowest bid, and the DOT is actively involved in the process. In closing, Ms. Mayville urged those present to send the message to cities and towns to advocate incorporating funds in their budget for bridge maintenance to prevent deterioration as a result of lack of maintenance. The DOT is available to provide technical guidance, if needed.

5. Lakes Region 2011 Transportation Improvement Program (TIP)

Michael Iazard, LRPC Principal Planner, presented the 2011 TIP Update. The TIP evaluates regional priorities for transportation improvement, and is updated every two years. TAC members participated in site visits for newly submitted project proposals from Bristol, Holderness, Freedom, and Moultonborough, and there was a feeling that many of those projects do not rise to a regional significance. In addition, there is a list of contingency projects that were removed from the Ten Year Plan (TYP) that still need to be considered, and there is lot of need for improvements to the secondary road system and primary corridors in the Region. Funding statewide has diminished significantly over the past several years, and TIP lost nearly \$90 million in potential construction projects. If funding from the motor vehicle registration tax is no longer available, there will be an additional \$12 million impact on projects in the Lakes Region alone. The U.S. Route 3 and NH Route 25 project, has been reduced from \$11-\$12 million to \$5 million. Much of the funding remains in place for the Ossipee bridges, 116 project, realignment of Route. 41, and improvements to Routes 16 and 25 in Ossipee. The project at the junction of U.S. Route 3 and NH 11B has been amended and funded, and is scheduled for construction through the state safety improvement program. As a result, a project previously submitted by the town of Bristol will take the #3 spot in terms of priority. Over the next few months, TAC is dedicated to developing an informational manual that will promote the work that TAC does in general and detail all the programs. In closing, commissioners were encouraged to get involved with the process expressing their views to lawmakers. A motion to accept the 2011 Transportation Improvement Plan Update was made and unanimously approved. *M/S/P Waitt/Perry*

6. Other Business

Before adjournment, K. Koulet noted that the LRPC Annual Meeting is scheduled for Monday, June 27. He will update the commissioners when more information is available.

R. Snelling declared the meeting adjourned at 7:40 p.m.