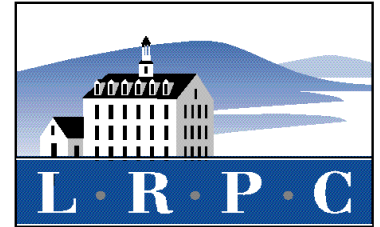


## HHW Coordinator's Meeting July 14, 2021 - 6:00 PM

Humiston Building  
Meredith, NH



6:00 Introductions

Members Present	LRPC Staff
Michael Amero- Franklin Bill Wrabel- Effingham Tyler Smith-Laconia Mary Ellen Prescott- Laconia Barry Weeks- Meredith Craig Hale- Meredith Chris Theriault- Moultonborough Scott Sorrell - Moultonborough Jim Humphrey- Sandwich Sue Stowbridge- Tamworth Karry Long- Tuftonboro Sarah Silk- LRHHPF	David Jeffers, Regional Planner Jessica Bighinatti, Assistant Planner

6:10 **Organizational Items**

- Dates & Sites

Last Saturday of July (July 31, 2021) 8:30 AM - 12 PM	First Saturday of August (August 7, 2021) 8:30 AM - 12 PM
<a href="#">Belmont Fire Station</a> 14 Gilmanton Rd.	<a href="#">Bristol Newfound Regional High School</a> 150 Newfound Rd. *Access site from River Rd*
<a href="#">Franklin Public Works Garage</a> 43 W Bow St.	<a href="#">Laconia Public Works Garage</a> 27 Bisson Ave.
<a href="#">Gilford Public Works Garage</a> 55 Cherry Valley Rd.	<a href="#">Moultonborough Hwy Garage</a> 68 Hwy Garage Rd.
<a href="#">Meredith Public Works Garage</a> 17 Jenness Hill Rd.	<a href="#">Ossipee Hwy Garage</a> 55 Main St.

- Tradebe is working on maps of three sites (Bristol, Meredith, and Ossipee) where there are changes in the traffic flow, changes will give a longer entry way and will get people out of the road.
  - Invoices
    - almost all invoices have been received and all letters of commitments received. 24 out of the normal 25 communities, Northfield is **not** participating during this year's event.
    - As a warning, LRPC has received many questions on the event, and many are prepared.
  - Bulbs and Boxes
    - Boxes have been ordered and emails will be sent out when the boxes will be delivered. Flat boxes were ordered as extras to go with the barrels, if they aren't used that is okay and it is a space saving option instead of the larger barrels that

hold more bulbs. Expect delivery of the boxes/ barrels during the 3rd week of July.

- Survey
  - Surveys will be sent out to each site coordinator and copies will need to be printed before day of event. Two versions will be sent out and each site can choose which version they would like to use.
  - Three Questions will be on the survey.
    - o What community are you from?
    - o How did you hear about this event?
    - o Have you attended a previous HHW event before?
  - Having a shorter questionnaire is important, to keep the line moving and keep the community members happy.

6:20 **LRPC Publicity, Outreach, and Information – [www.lakesrpc.org/serviceshhw.asp](http://www.lakesrpc.org/serviceshhw.asp)**

- Each host site that can have a donation bucket received a bucket. Each Bucket includes one box of donation envelopes.
- Shirts were distributed to Site Coordinators. If you need extra shirts, LRPC has ordered about a dozen extra shirts, please contact David Jeffers or Jessica Bighinatti about extra shirts and we can schedule a time and location for pick up or drop off.
- Donation envelopes can be passed to each community member during the survey process, having someone at the bucket can help collect donations. On the LRPC website there is a PayPal Link if people would like to make online donations.
- Signage/banners
  - o There are extra signs that are up for grabs. Extra banners were distributed.
- Paint sticks
  - o Paint sticks are being printed and will be available to be passed out at the events.
- Publicity
  - o Spread word on event by posting on social media, hanging the banner prior to event, and by word of mouth.
- Flyers
  - o Materials are located at our website, 2 versions of the flyers (Colored and Black and White). Please Contact LRPC Staff (Dave or Jess) for printed copies of flyers.
    - Flyers on disposal of acrylic and latex paint
    - Flyers on moving and selling homes
    - Gardening, etc.
  - o LRHHPF (Wolfeboro) has a new brochure, the price has increased from \$40 to \$45 per 5 gallons, make sure to not spread old flyers due to price change. Look at the price to know which is the old vs new version, **only share the brochure with the \$45 cost.**

6:40 **Logistics on collection day**

- If you already have hazardous material on your sites and would like Tradebe to pick up the hazardous material, please contact LRPC, Dave Jeffers.
  - Staffing
    - LRPC will have a couple of extra hands for surveying, if assistance s needed at a site, please contact LRPC and we can assist on finding help.
      - o Franklin would like a survey member.
      - o Bristol may need assistance from a surrounding town for oil.

- Following CDC Guidelines and local community standards
  - Protocols on wearing masks by volunteers, staff, and participants shall be determined by local community standards.
- Containers
  - There have been several conversations with Tradebe regarding the return of containers used for old gas. Result: Containers will be returned if the resident wishes. It is recommended that residents with gas cans be encouraged to specify to the Tradebe workers whether they want their can back or not (perhaps be the survey-taker).
  - We are encouraging participants to have all hazardous materials in a cardboard box which could be disposed of afterwards, makes the process moves faster.
- Commercial/Unusual quantities
  - Wolfeboro facility (LRHHPF) takes commercial businesses, spread word to your local businesses about bringing materials to Wolfeboro facility and contacting Wolfeboro.
  - Goffstown is also another location for HHW disposal, information on other collections available on LRPC website.
  - We have received questions from businesses.
- Contacts
  - Contract sheets will be sent out to everyone prior to event, if you need additional contacts, please let Dave Jeffers know.

7:10 **Other**

- Lead fishing tackle – download/print online materials on LRPC website.
  - o Loon Preservation Society- they are working on getting buckets (smaller than 5 gallons) and bags will be provided to each site to have the lead tackle be collected. Best positioned near Universal Waste (bulbs) collection area.
    - They may send volunteers to locations to collect the tackles but be aware and ready to collect lead tackle if no volunteers attend.
  - o Loon Preservation Society also runs a program where you can go to certain tackle shops and turn in tackle for a voucher, go to their website to see participating shops and more information. No vouchers will be provided during this collection.
  - o Wolfeboro facility cannot accept lead, so this is a great opportunity to have lead be collected and safely disposed of.
- Any other items
  - o Make sure to have someone with some hazardous waste background towards the front of lines to help ask questions on what materials community members may have and to help spread accurate information regarding hazardous materials.
    - Recommend spending time with your surveyors to help educate them to help educate the public.
  - o Be consistent with only taking hazardous waste from participating communities if a non-participating community member arrives at your site.
    - Inform them that their community has chosen not participating in this collection and direct them to the LRPC website for information on options on how to dispose their hazardous waste.