



Memorandum

To: LRPC Commissioners

From: Jeff Hayes, Executive Director

Date: April 12, 2021

Subject: Virtual Commission Meeting on April 26

CC: Member Selectboards/City Councils
Planning Boards and Planning & Land Use Departments
Town/City Managers/Administrators
Lakes Region Legislators

The Lakes Region Planning Commission will hold its next meeting on **Monday, April 26, 2021**, at 6:00 PM via Zoom phone and videoconference. Due to the ongoing COVID-19 pandemic, the meeting will be electronic only, with no physical location.

From the remote comfort of your home or cell phone, spend a portion of your evening for a look at the investment impact of millions of dollars on the features that shaped our region and attract visitors to feed our local economy—our historic buildings and natural environment.

Guest speaker Dijit Taylor, Executive Director of the New Hampshire **Land & Community Heritage Investment Program (LCHIP)**, will give a proverbial guided tour of where this money has been spent, and an overview of how other projects in the area could benefit from this popular program.

Since its inception in 2000, LCHIP has invested more than \$6 million to help two dozen of our member communities complete nearly 70 projects that protect precious historic structures and conserve important natural resources.

Please join us virtually to learn, share information, and strategize on behalf of our region. All LRPC meetings are open to the public, whether held electronically or in person. For additional information or special accommodation, please contact us at 279-5334 or admin@lakesrpc.org.

The Zoom conference phone number, meeting ID, and web link are included on the attached agenda and posted on our website under [Events Calendar](#) and [Commission Meetings/Agendas](#).

About the Speaker

Dijit Taylor has served as **Executive Director** of the **Land and Community Heritage Investment Program** (“**LCHIP**”) since 2010.

Prior to that, she worked for the Society for the Protection of New Hampshire Forests, the Appalachian Mountain Club, and other conservation organizations.

She was educated at Middlebury College (BA, Geology) and Cornell University (MS, Natural Resource Conservation).

Dijit lives in a circa 1795 home/construction project in Hopkinton and serves as the Chair of the town’s Open Space Committee.





Lakes Region Planning Commission

Monday, April 26, 2021

6:00 – 8:00 PM

VIRTUAL MEETING — NO PHYSICAL LOCATION

Due to the COVID-19/coronavirus public health crisis, the Chair has determined that the Lakes Region Planning Commission is authorized to meet electronically in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04 and extended by Executive Order 2021-05. There will be no physical location for the meeting. The meeting will be accessible by the public in two ways: by telephone or by online video conference using Zoom. The meeting will be adjourned if the public is unable to access the meeting.

Join Online: <https://us02web.zoom.us/j/88584554476>
Join By Phone: 1-929-205-6099 (*New York*)
Meeting ID: 885 8455 4476
Who to Call for Help: 603-279-5334 or email admin@lakesrpc.org

AGENDA

- 6:00 PM
1. **Call to Order**
 2. **Approve Minutes of March 29, 2021** *Attachment*
 3. **Land and Community Heritage Investment Program (LCHIP)
Projects and Funding in the Lakes Region**
Guest Speaker: Dijit Taylor, Executive Director, LCHIP
 4. **Commissioner Handbook Review and Discussion** *Download or view online*
 5. **Commissioner Roundtable**
Share noteworthy news and happenings from your communities.
 6. **Adjourn**

NEXT MEETING: Monday, **June 28**, 2021



Lakes Region Planning Commission Meeting

Draft Minutes of March 29, 2021

Commissioners Present

Mardean Badger, Ashland
David Kerr, Barnstead
Bill Dowey, Bristol
Mark Hildebrand, Center Harbor
Mark Hempton, Effingham
Tony Giunta, Franklin
Jean Marshall, Freedom
Peter Brunette, Laconia
Rob Mora, Laconia
Stacy Soucy, Laconia
Ann Butler, Meredith
Cristina Ashjian, Moultonborough
David Katz, New Hampton
Bill Bolton, Plymouth

Katy Holmes, Sandwich
Lee Ann Moynihan, Tilton
Steve Wingate, Tuftonboro
Roger Murray, Wolfeboro

Guests/Public

Samara Ebinger, Guest Speaker
Omer Ahern, Jr., Grafton County Commissioner
Scott Bartlett, Moultonborough
John Froumy, Belmont
Zach Tirrell, Plymouth

LRPC Staff

Jeff Hayes, Executive Director

1. Call to Order

Vice-Chairman Katz called the meeting to order at approximately 6:00 PM and stated that the meeting was being held electronically, without a physical location, due to the state of emergency regarding COVID-19 and was accessible to the public via Zoom phone and videoconference, as authorized in accordance with Governor Sununu's Executive Order 2021-05 and Emergency Order 12.

Vice-Chairman Katz then conducted a ROLL CALL ATTENDANCE as presented above.

2. Approve Minutes of November 30, 2021

The Vice-Chair asked to declare a quorum, which requires unanimous approval, and for a motion to approve the November 30, 2020 minutes as presented; M. Badger motioned to approve both while striking an incomplete sentence from page 1, item 2, Approve Minutes of October 26, last sentence of first paragraph. M. Hempton seconded the motion. The Vice-Chair then conducted a ROLL CALL vote.

The Vice-Chair received unanimous approval to declare a quorum and approve the minutes of November 30, 2020 with one correction. **SO VOTED**

3. NH Office of Strategic Initiatives Presentation on Flood Plain Management

Executive Director Jeff Hayes introduced guest speaker Samara Ebinger, Principal Planner at the NH Office of Strategic Initiatives.

Ms. Ebinger gave a PowerPoint presentation entitled "Floodplain Management Basics for Community Officials" providing information, guidance, and maps on the National Flood Insurance Program (NFIP).

She described current FEMA mapping projects including updating flood maps for Belknap County which are very much out of date.

Commissioners asked questions throughout the presentation/discussion. Vice-Chair Katz thanked Ms. Ebinger for her presentation.

4. FY20 Annual Report

Next Vice-chair Katz introduced the FY 20 Annual Report and asked Executive Director Hayes to summarize. Hayes explained that the report was very late in coming but the report was a new template for LRPC's annual report. He explained that the goal for completing the FY21 annual report will be shortly after the fiscal year ends on July 1st. He asked for any feedback including questions and comments on the contents and formatting of the report.

P. Brunette motioned to approve the report as presented. B. Bolton seconded the motion. B. Dowey abstained. Motion passed with all in favor and one abstention. **SO VOTED**

5. Commissioner Roundtable

Vice-Chair Katz introduced the Commissioner Roundtable. Executive Director Hayes asked if each and every commissioner would be willing to contribute some information and news from their community, and how it was a valuable opportunity for commissioners to build a knowledge of the greater region and how their town fits in. Some of the roundtable contributions/discussion included the following:

D. Katz, New Hampton—Spoke about work the Planning Board was doing in conjunction with NHDOT on an Access Management MOU.

M. Badger, Ashland—Explained how the ZBA had denied a special exception for an excavation site and the request for a new hearing. Also, the Town is working to find a new town manager.

J. Marshall, Freedom—Explained the importance of flood insurance from her experience.

D. Kerr, Barnstead—Described a recent unsuccessful attempt to amend the zoning ordinance to go from 2-acre minimum lot size to 5 acres.

C. Ashjian, Moultonborough—Explained that Moultonborough was postponing its town meeting until May, and that there would be a solar energy ordinance on the town warrant. The Town is also working on implementation of Charette recommendations from 2019.

S. Wingate, Tuftonboro— Noted things were quiet but there were two items on the warrant, one to regulate storage facilities and the other to require an entrance permit for driveways, which failed; otherwise town meeting had been postponed to May 15th.

M. Hempton, Effingham—Explained that Town Meeting had been pushed back to May and that Effingham had finalized their excavation regulations just in time to handle a new gravel pit application.

B. Bolton, Plymouth—Said that because of the presentation he was looking at the floodplain viewer and was struck by how much of Plymouth's downtown and Tenney Mountain Highway were in floodplains. He explained that Plymouth was looking to partner with Holderness on a Pemi recreation area; had hired a new town planner and community development director, June Hammond-Rowan; and was applying for an NBRC grant. Plymouth also looking at an unmanned aircraft center at the Plymouth airport.

R. Mora, Laconia—Is working with the Master Plan Steering Committee and discussed a 32-unit condominium development application that the Planning Board was looking at.

R. Murray, Wolfeboro—Announced that the Town was going through the process of considering the donation of a new Tesla electric vehicle for the Police Department.

P. Brunette, Laconia—Announced a lot was going including that the historic Colonial Theatre renovation was complete and would be opening soon. In addition, there were mixed use renovations planned for the old Odd Fellows Block and over 8 million in new lakefront units. The Master Plan Steering Committee was active, the state school was in the news, and Laconia Bike Week will be going forward.

L. Moynihan, Tilton—Announced a solar ordinance had passed at Town Meeting; the Planning Board was getting ready to hold a charette; and Tilton was one of the finalists for a new 800,000 square foot distribution center for an undisclosed private group.

A. Butler, Meredith—Was having trouble with her mic but offered through Zoom chat that they were updating their ordinances to be in sync with the RSA's and that they had recently completed a short-term rental report. She also applauded Laconia's progress.

B. Dowey, Bristol—Explained new Broadband projects including new fiber optics connecting the Town offices and a CARES Act grant the Town received to link to PSU; in addition, 500 new homes would be served by fiber. Other news included the Town pursuing solar at the water and sewer plant and applying for a new bike path through the Transportation Alternatives Program (TAP) administered by LRPC and NHDOT.

J. Froumy, Belmont—A potential new commissioner from Belmont, he announced that he had recently lost an election to be on the ZBA. He explained that the Town was looking at a second cell tower and that the Town's cell towers ordinance needed updates to meet its intent.

S. Soucy, Laconia—Explained through Zoom chat that she was the liaison to the Conservation Commission and that she was on the Master Plan Steering update.

J. Hayes reviewed the Commission Meeting schedule for Commissioners. The April Commission Meeting is expected to be postponed because of lack of progress on the Rt. 11 Planning Study from NHDOT who was to be the presenter.

6. Adjourn

The Vice-Chair declared the meeting adjourned at approximately 8:00 PM.

Respectfully Submitted,
Jeffrey Hayes
Executive Director

Motions Summary

Motioned / Seconded / Passed

1. Approve declaration of quorum by Vice-Chair acting as Chair Badger / Hempton / unanimous
2. Approve November 30, 2020 Minutes with one correction Badger / Hempton / passed
3. Approve FY20 Annual Report as presented Brunette / Bolton / passed with one abstention

Post-Meeting Follow-up Materials

Posted on website after meeting

1. [Floodplain Management Basics Presentation by Samara Ebinger](#)
2. [Webinar Flyer for Floodplain Management Basics](#)