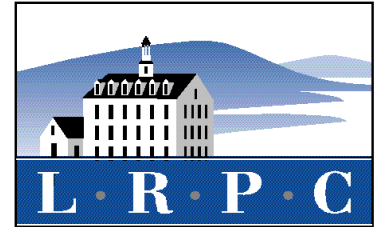


HHW Coordinator's Meeting
June 9, 2021 - 6:00 PM
Meeting Minutes



6:00 Introductions

Tom Murphy (Belmont), Steve Favorite (Bristol), Michelle Crumb (Gilford), Mary Ellen Prescott (Laconia), Tyler Smith (Laconia), Chris Theriault (Moultonborough), Tony Eldridge (Ossipee), Brewster Vittum (Ossipee), Jim Humphrey (Sandwich), Sue Stowbridge (Tamworth), Chris Ruel (Tuftonboro), Kerry Long (Tuftonboro), Dave Jeffers (LRPC), Paige Wilson (LRPC), Glen Wilkinson (Tradebe)

6:10 Organizational Items

- Invoices – payments from 17 towns, 7 remain
- Bulbs & Boxes – heard from 3 site coordinators
 - o Lithium batteries – containers should be provided by Universal Waste vendor but Tradebe can also provide 5 gallon buckets with lids.

6:20 Local Coordinator Roles and Responsibilities - Outreach

- Sharing event info/communicating with community (Local actions, web links)
 - o Share flyers/speak to Board of Selectmen, Conservation Commission, Realtors
 - o Public email listservs with local residents
 - o Town newsletters and websites (i.e. – Laconia weekly newsletter)
- Issues and Concerns
 - o (Tom M.) – can you clarify rules for collecting waste from multiple households? One vehicle can represent 2 households, but overall total must stick to the 10-gallon/50 pound limit.

6:35 Collection Site Policies

(Following CDC Guidelines and local community standards)

6:45 LRPC Publicity, Outreach, and Information – www.lakesrpc.org/serviceshhw.asp

- Publicity – newspapers, TV, radio
- Flyers – posted to LRPC HHW webpage
- Paint sticks – promote HHW days and drying acrylic/latex paint
- Signage/banners – will be purchased with Meredith and Ossipee
- Shirts – have heard from 3 communities, need numbers from 5 remaining.
- Masks/gloves – contact Paige (LRPC) if you need them.

7:00 Discussion with Tradebe project manager, Glen Wilkinson

- Staffing – each station will be set up with horizontal configuration.
- Site Visits – Thursday, June 10th at Ossipee (10:00am), Meredith (11:00am), Bristol (12:00pm)
- Trends during the past year – 8 events to date, more cars, larger amounts coming in

- Details – can dial back COVID-19 precautions but Tradebe team will be wearing masks.
Container return policy.
 - (Glen) – gas/oil pour off areas tend to create site backups.
 - o Sometimes it’s best to slow the line down to answer resident questions.
 - (Mary Ellen) – people are already calling to complain about container rule.
 - o What if we just have one person handling a gasoline table?
 - (Chris T.) – Moultonborough creates a separate line for waste oil/gasoline pour off so there are typically no issues.
 - o Some sites may be able to have a separate line/area for gasoline/oil

- Tradebe ships all flammable liquids (poured off into 55-gallon drums) to a facility in NY and burned as a fuel mixture to make aggregate.

Update 7/2/21 –

After subsequent conversations with Tradebe, it was agreed that gas containers will be returned, if the resident wants it back.

7:20 Other

- July meeting – remote? in person? **hybrid?**
- Lead fishing tackle – flyers will be sent out to be paired with HHW flyers
- Any other items
 - o Photos
 - o LRPC will provide one worker to each site.